WE ARE HIRING

Legal Advisor

FINANCIAL INTELLIGENCE UNIT BELIZE

JOB DISCRIPTION

The Legal Advisor is responsible for providing legal advice, support, and representation to the Financial Intelligence Unit and the Director. The incumbent will assist with the implementation of the strategic objectives and targets of the Unit by providing effective legal support services.

CORE DUTIES

- Represent the Unit in any legal proceedings involving the FIU;
- Undertake prosecutions on behalf of the FIU;
- Prepare and review and provide opinions on legal documents required by or involving the FIU;
- Provide legal advice and assistance to the Compliance, Analysis, Investigation and National Risk Assessment Departments;
- Assist with the development and administration of an administrative enforcement regime for DNFBP's and other reporting entities;
- Coordinate with the Office of the Director of Public Prosecutions and/ or external counsel representing the interests of the FIU in any matter, as may be required from time to time;
- Render legal advice and assistance to the Director in the discharge of the Director's duties and functions under the FIU Act and the Money Laundering and Terrorism (Prevention) Act (MLTPA);
- Provide legal opinions, advice and assistance to the Director in the preparation of Memoranda of Understanding (MOUs) on the exchange of information with other FIUs, Counterparts, and Competent Authorities;
- Assist in the implementation of the Revised Financial Action Task Force Recommendations with a view to strengthening the existing regulatory framework;
- Review legislation affecting the financial system and/or the operations of the FIU and advise on areas of reform and take part in legislative reform projects;
- Represents the Unit, and makes legal presentations, at various externally organized fora, workshops and seminars;
- Assists with the development, implementation and improvement of standard operating procedures for the FIU;
- Undertake any other related functions that may be assigned from time to time by the Director; and
- Keep confidential private, personal and corporate information/matters at the FIU during and after the expiration of engagement.

EDUCATION

- Bachelor of Laws (LL.B.) or equivalent law degree from a recognized university.
- Must be admitted to practise as an Attorney-at-Law in Belize.
- A specialized professional certification in Anti-Money Laundering/Countering the Financing of Terrorism (AML/CFT), Financial Crime, Asset Recovery, Criminal Law, Commercial Law, Regulatory Compliance, International Law or a related field would be an asset.

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KNOWLEDGE, SKILLS & EXPERIENCE

- The Financial Intelligence Unit Act and the legislative framework governing the functions and powers of the FIU;
- The Money Laundering and Terrorism (Prevention) Act and related AML/CFT legislation and regulations;
- Criminal law and criminal procedure;
- Civil asset recovery proceedings;
- Financial-sector and DNFBP regulatory requirements;
- Confidentiality, information sharing and disclosure requirements;
- Mutual Legal Assistance and other forms of international cooperation;
- International AML/CFT standards, including the FATF Recommendations; and
- Legal research, statutory interpretation and preparation of legal opinions

EXPERIENCE

- A minimum of three to five years' experience as an Attorney-at-Law.
- At least three (3) years' relevant experience in one or more of the following areas: criminal law, financial crime, AML/CFT, regulatory compliance, asset recovery, litigation, commercial law, public law or a related field.
- Demonstrated experience in providing legal advice and preparing legal opinions on complex and sensitive matters.
- Experience in drafting legal documents, agreements, policies, notices, submissions and other legal instruments.
- Experience in legal research, statutory interpretation and advising on the application of legislation.
- Experience working with a regulatory authority, law-enforcement agency, financial institution, government agency, FIU or other organization involved in financial crime, compliance or investigations would be an asset.
- Experience in asset tracing, restraint and forfeiture, civil asset recovery, mutual legal assistance or international cooperation; and
- Experience in AML/CFT compliance, financial investigations or regulatory enforcement.

PROFESSIONAL COMPETENCIES

- Excellent legal research, analytical and drafting skills;
- Strong written and oral communication skills;
- Ability to analyze complex legal, financial and investigative information;
- Strong judgment and decision-making ability;
- Ability to provide clear, practical and timely legal advice;
- Ability to maintain strict confidentiality and handle sensitive information;
- High degree of integrity, professionalism and ethical conduct;

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- Ability to work independently and as part of a multidisciplinary team;
- Ability to establish and maintain effective working relationships with law-enforcement, regulatory, prosecutorial and international partner agencies;
- Strong organizational and case-management skills.

APPLY NOW

Submit your letter of application, resume, copy of a valid ID, three letters of recommendations and police record, to:

HUMAN RESOURCES MANAGER
Financial Intelligence Unit
P.O. Box 2197, Belize City, Belize
or Email to **secretary@fiubelize.org by August 31, 2026.**